

FDNS 3610
Quantity Food Production
Spring 2003

Instructor: Dr. Nina Marable
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Phone: 542-4822
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Course Description: Application of principles of food preparation in large quantities; use of institutional equipment and procedures. Introduction of institutional foodservice production management techniques.

Course Objectives: See Objectives in Laboratory Manual.

Required Books and Supplies:

1. **Payne-Palacio and Theis. West and Wood's Introduction to Foodservice, 9th ed. Merrill/Prentice Hall.**
2. **Molt. Food for Fifty, 11th ed. Prentice Hall.**
3. **Laboratory Manual (ProCopies)** (Look on WebCT for an announcement of availability)
4. White lab coat and head cover
5. Name tag
6. Laboratory supply card (bookstore)

Recommended reserve reading: **Knight and Kotschevar. Quantity Food Production, Planning, and Management, 2nd ed. Van Nostrand Reinhold.**

Attendance: The UGA Undergraduate Bulletin states:

"Students are expected to attend class regularly. A student who incurs an excessive number of absences may be withdrawn [WF] from a class **at the discretion of the professor.**"

Because of the nature of this course, if you are absent from (or late for) class, laboratory, or a team meeting, you will negatively affect your team and the entire class.

- Teams and the entire class lose time while an individual attempts to catch up.
- Team members must do your work if you are not there.

Because this lost time is not acceptable, **CLASS AND LABORATORY ATTENDANCE ARE ESSENTIAL, except in cases of sickness or a death in the family.** Think of the class as a job where you are a team member. Documentation of validity of excused absences is required.

In the case of laboratory absences, the FACILITY

MUST be notified ***before*** 7:00 A.M. The facility managers expect YOU to **call**. You must also call Dr. Marable later to discuss an excuse. ***If*** the absence is excused by Dr. Marable, a make-up time must be arranged with the manager and the make-up session completed within two weeks of the absence. Submit a note from the manager to Dr. Marable indicating when the absence was made up.

More than two unexcused absences from class or any unexcused absences from laboratory will result in grade points lost (see #7, grade determination; you may lose project and/or participation points). Tardiness will count $\frac{1}{2}$ of an absence. If you do not clock in and out for lab, you are counted absent. Your UGA ID card is your time-clock card.

Miscellaneous Course Requirements:

1. Bring a lab fee card to class by January 16 (11am); **if you fail to bring the card by this time, you will be dropped from class.**
2. Tests and finals will be given according to the class timetable. No make-up tests will be given except for excused absences. You must call me before a test or final at 542-4822 or 542-4868 (leave a message with the secretary) if you are going to be absent. The planned time for make-up exams is immediately following the final exam. Do NOT schedule elective surgery, plan to be in any wedding, visit family, etc., etc. on test or final days.
3. Projects (TYPED **and** in a WebCT drop box when appropriate) are due on days assigned on Point Value and Due Date Sheet. Please use required formats or forms. Assignments are due at the beginning of class or at 11:00

A.M. in my office if class does not meet. Work turned in after this time will receive 20% off; an **additional** 20% will be deducted for each additional day that the assignment is late. E.g, a Monday assignment turned in on Tuesday will receive 40% off.

4. Laboratory periods are to be spent working at kitchen or dining room stations. Managers or instructors make specific assignments to stations for specific days. Occasionally, assignments may be changed at the last minute because of changing situations in the dining halls. **Do not work on projects during regularly scheduled laboratory periods unless the instructor and the manager give special permission.**
5. Be sure to take necessary forms for group and individual activities to the facilities (equipment check lists, yield studies forms, etc.)
6. The University of Georgia does not tolerate academic dishonesty. Students are encouraged to discuss class work outside of class; however, graded work should represent the student's own effort.

Grade determination

Laboratory, Including Special Projects	500
Participation, attendance	50
Test 1	125
Test 2	125
Final, including special event	200

<u>Total Point s</u>	<u>Letter Grad e</u>
900- 1000	A
800- 899	B
700- 799	C
600- 699	D
599 or	F

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**PLEASE BRING YOUR
CALCULATOR, YOUR
LAB MANUAL, AND
FOOD FOR FIFTY TO
CLASS EVERY DAY.**