The College of Family and Consumer Sciences will allocate a set number of Ph.D. and M.S. assistantships to the departments for FY2018. There is an assumption by the Dean that awarding assistantships, whether for teaching or research, are best determined at the local level. However, based on priorities outlined in the FACS Graduate Studies Strategic Five-Year Plan 2015-2020, the college will provide funds based on the FY17 Graduate Assistantship Rate for a set number of Ph.D. and M.S. students. The funds referred to as the “Dean’s Allocation” are restricted to all the following requirements:

1. The priority is for recruiting and retaining the highest quality Ph.D. students. Assistantships from the Dean’s Allocation can be awarded for the first four years of a student’s Ph.D. program academic study.
2. The MS Assistantships from the Dean’s Allocation can be awarded for the first two years of a student’s academic study (including first summer) or up to the first 21 months.
3. Recipients must be fully admitted to the Graduate School in a degree seeking status.
4. Recipients must be assigned to major professors who are tenure-track faculty of the college. Temporary assistantship supervisor must also be a member of the FACS graduate faculty.
5. Students must continue to be full-time taking at least 12 hours of graduate credit per semester (fall and spring) and 9 hours of graduate credit in the summer semester.
6. The assistantship funded by the Dean’s Allocation will be .33% assistantships and require a 13 hour per week work commitment.
7. The base pay amounts will be confirmed in the spring semester for the upcoming fiscal year and communicated by the Business and Finance Office (BFO) to the college units.
8. Departments may increase the assistantship with other funds from grant or other funds, however, the assistantship supplement cannot exceed 20 hours of work per week.
9. The Assistantships from the Dean’s Allocation cannot be decreased or reduced to make the graduate student no longer eligible for tuition waiver.
10. Departments may employ and assign graduate students to any of the four types of graduate assistantships and must adhere to Graduate School policy http://grad.uga.edu/index.php/current-students/financial-information/graduate-school-based-financial-assistance/types-of-graduate-assistantships/# for each.
   b. Lab assistantship,
   c. Research assistantship, and
   d. General graduate assistantship.
11. The BFO will verify in the form of a memo the Dean’s Allocation by January 2 each year.
12. The Director of the Business and Finance Office of the college will maintain a database of students to whom the departments assign the Dean’s Allocation.
13. The department Graduate Coordinators and Dept. Heads must notify the BFO by Sept. 1 each year the name and other pertinent details (major professor, anticipated graduation date, etc.) about the graduate students receiving the Dean’s Assistantship allocations. All changes and updates regarding graduate student terminations, etc. should be sent by the Department Accountants throughout the year to the Director of the BFO.
14. A spreadsheet will be provided to the Graduate Coordinators to work with the Dept. Heads and Accountants in distributing the allocated assistantships and providing the information described above to the BFO.