Outstanding Undergraduate Academic Advisor Award

Purpose
To recognize excellence in undergraduate academic advising in the College of Family and Consumer Sciences and to nominate for the University of Georgia Awards of similar purpose.

Eligibility
One award will be given to a professional advisor and one to a new advisor.

Definitions
Professional advisor: Individuals whose primary role at UGA is the direct delivery of academic services to students.

New advisor: Individuals in their first three years of delivering academic services to students who demonstrate qualities associated with outstanding academic advising.

Nominations
Nominations will be made by the Director of Student Success and Advising Center.

Recipients of these two awards will be nominated for the UGA Advising Awards in the same categories.

How to nominate
Submit a dossier for each nomination to the Dean’s office.

The nominations for the College shall consist of:

1. Cover Sheet for Academic Advisor Award
2. Nominee’s current curriculum vitae or resume with nominee’s current job description or list of job responsibilities related to academic advising (2 page limit)
3. A nomination letter from the Director of Student Success and Advising Center, Department Head, or other administrator of the college addressing the award criteria (2 page limit)
4. One page personal statement/philosophy on advising
5. Current, dated comments of support from student surveys, exit interviews, letters and emails.
6. Materials listed above should total no more than sixteen (16) pages.

Nominations can roll over for up to three (3) years. The Director of Student Success and Advising must email facsdean@uga.edu by the award deadline each year to confirm if a nomination is being rolled forward for consideration. Letters of support do not have to be updated yearly. It is at the Director’s discretion to replace letters of support.
The recipient will be recognized at the annual Celebrating Excellence Awards Luncheon with a plaque. A plaque containing the names of honorees will be placed in Dawson Hall.

**Criteria**

1. Demonstrates mastery of the advising process
2. Provides accessibility, innovation and leadership in advising/mentoring
3. Exhibits a caring attitude
4. Demonstrates familiarity with institutional regulations, policies and procedures
5. Builds strong relationships with student advisees
6. Engages in student centered advising versus simple course selection
7. Impacts advisees beyond graduation
8. Contributes to campus-wide excellence in undergraduate advising
9. Dedication to professional development initiatives

**Deadline**

January 15, 5:00 p.m.

**Contact Information**

Assistant to the Dean
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