



The University of Georgia<sup>®</sup>  
College of Family and Consumer Sciences

**NOTICE OF VACANCY**  
**Associate Dean for Extension and Outreach**  
**College of Family and Consumer Sciences**  
**The University of Georgia, Athens**  
**Search # 66333**

The College of Family and Consumer Sciences and UGA Cooperative Extension seek a nationally recognized leader in university outreach and extension to serve as Associate Dean for Extension and Outreach with rank of Professor (tenure track) or Senior Public Service Associate (non-tenure track) depending on experience of selected applicant. The position is 12-months and begins March 1, 2012 or as negotiated.

**GENERAL INFORMATION**

The Associate Dean (AD) plays a critical leadership role in assuring UGA Family and Consumer Sciences (FACS) achieves its mission of providing Georgia's residents, businesses and communities access to quality outreach educational experiences and the institutions' research knowledge base needed to facilitate their success in all programs relevant to the offerings of Family and Consumer Sciences.

The AD reports directly to the Dean of FACS. The AD will foster integrated approaches to program development and evaluation by providing strong and effective leadership of FACS Extension Specialists and public service and research faculty at UGA and other affiliated institutions. The AD will collaborate and communicate with administrators in the College of Agricultural and Environmental Sciences, Cooperative Extension, Office of the Vice President of Public Service and Outreach and other colleges and units for the successful application of the knowledge of the university to priority needs of the state. The AD will facilitate the continuation and expansion of FACS Extension's national leadership in innovative outreach programs, applied research and resource acquisition. The AD will work at the regional and national level with state leaders and land-grant university colleagues to establish an agenda of planned activities leading to stable and improved funding and commitment to excellence in family and consumer sciences.

**UGA Facts:**

Founded in 1785, the University of Georgia <http://uga.edu/> is a large and diverse land-grant institution in Athens, Georgia, charged with the responsibility of developing and carrying out educational programs of outstanding quality for the people of the State of Georgia and beyond. A crucial element of that responsibility is public service and outreach. Both public service and Cooperative Extension professional personnel apply the knowledge of the greater university through research, teaching and outreach to address the perennial problems of families and a complex society. Through funding from UGA Cooperative Extension (CE) <http://extension.uga.edu/> and the College of Family and Consumer Sciences, department-based specialists in cooperation with county-based agents of the College of Agriculture and the Environment <http://www.caes.uga.edu/> extend lifelong learning to the people of Georgia through research-based education in agriculture, the environment, communities, youth and families. FACS Extension helps Georgians become healthier, more productive, financially independent and environmentally responsible. Extension specialists and agents stay in touch with issues relevant to people in local communities through county Extension offices.

Founded in 1933, the UGA College of Family and Consumer Sciences <http://www.fcs.uga.edu/> is guided by the signature motto “Knowledge for Real Life.” FACS faculty and students study and apply the principles of design and business, the sciences and technologies to develop healthier people and thriving communities through more effective educators and a high-tech global workforce. More than 70 faculty, 1,400 undergraduates and 200 graduate students are involved in teaching, research and outreach programs in the fields of child and family development; foods and nutrition; housing and consumer economics; and textiles, merchandising and interiors. The College of Family and Consumer Sciences is the fifth largest at the University of Georgia and is known as one of the most student-centered colleges on campus. FACS Extension <http://www.fcs.uga.edu/ext/> has, for generations, provided the information and education necessary for healthy living, thriving families, financial security and housing, and safe environments by engaging people, organizations, and communities. The college’s outreach programs, <http://www.fcs.uga.edu/outreach.html> in addition to CE emanate from specialized centers and institutes, include the Institute on Human Development and Disabilities, Housing and Demographic Research Center, ASPIRE Clinic, and others.

For more information about Athens, visit [www.visitathensga.com](http://www.visitathensga.com); and for Georgia, visit [www.georgia.gov](http://www.georgia.gov).

### **LINE OF RESPONSIBILITY**

The Associate Dean for Extension and Outreach reports to the Dean of the College of FACS and is responsible for over-seeing the manifestation of FACS Extension and Outreach mission.

Location: The AD will be located on the UGA main campus in Athens, Georgia.

### **QUALIFICATIONS**

#### **Required Qualifications**

- Earned doctorate before date of hire in discipline relevant to the position.
- Demonstrated leadership at a management level within an outreach or Cooperative Extension program or unit.
- Demonstrated ability to secure external funding in support of applied research and public service outreach programs.

#### **Preferred Qualifications**

- Qualified for appointment as public service faculty or tenure-track faculty in a department within the College of Family and Consumer Sciences.
- Demonstrated evidence of a commitment to the land-grant philosophy and university-wide outreach.
- Experience in middle level administration.
- Demonstrated leadership skills in interdisciplinary program development.
- Demonstrated administrative and organizational skills, as evidenced by successful performance in: personnel management; budget and fiscal management; program planning, management, oversight and evaluation; and resource procurement including grants and contracts.
- Demonstrated application of leadership skills with diverse audiences and constituents.

- Evidence of effective communication and collaboration skills with academic units and professionals, public service and outreach units, support staff, and diverse internal constituencies.
- Demonstrated ability to interact effectively with external constituencies.
- Demonstrated commitment to actively increasing the diversity of the faculty and staff.
- Demonstrated ability to manage or apply the resources of the university to address family and societal issues and opportunities outside of the academic setting.
- Ability to take on new responsibilities and work effectively in an environment of change and ambiguity.
- Demonstrated ability to use and promote effective use of distance education and meeting technologies.

## **RESPONSIBILITIES**

- Provide leadership by articulating a compelling vision for the future of UGA FACS Extension and motivating internal and external constituencies to work collaboratively to achieve that vision.
- Execute programmatic and fiscal responsibilities for FACS Extension and Outreach of the College of Family and Consumer Sciences, College of Agriculture and Environmental Sciences, departments including partnership with county extension programs.
- Provide leadership of engagement activities within the College of Family and Consumer Sciences, while serving as a member of the College's integrated leadership teams.
- Monitor processes that assure the good stewardship of a state allocated budget and a federal allocated budget, and competitive grants and contracts.
- Lead a team of committed program development specialists, directors of outreach units of the college including the Institute for Human Development and Disabilities (IHDD), ASPIRE Clinic, liaison to Georgia Family Connections, and other centers and outreach units. Provide direction to these individuals, assisting them in strategic program planning, outcomes assessment, partnership development, and resource allocation.
- Encourage program innovation, entrepreneurship, flexibility and responsiveness across the statewide FACS Cooperative Extension system.
- Collaborate with college deans, associate deans, directors and staff in Public Service and Outreach; the Office of Student Affairs; Office of University External Relations; Office of Service Learning; Archway Partnership; Carl Vinson Institute of Government; Center for Distance Learning; Small Business Development Center; and the Office of International Education to build and promote programs which result in access to FACS educational outreach for diverse communities of learners in the state, region, and internationally.
- Collaborate with the Vice President for Research and the Office of Sponsored Programs to secure grants and contracts, which build capacity and provide direct delivery of contracted services.

- Collaborate with the FACS Development and External Relations and UGA Foundation to communicate and raise private funds that help carry out the mission of FACS Extension.
- Represent the college on university committees, task forces, and to agencies and professional organizations.
- Supervise direct reports, including performance evaluations and promotion processes.
- Assure FACS Extension is committed to the realization of the promotion of diversity and to the spirit and letter of federal and state civil rights law and regulations.
- Comply with the federal rules and reporting requirements applicable to the conduct of the UGA Cooperative Extension and USDA National Institute for Food and Agriculture (NIFA) programs

### **SALARY**

Commensurate with qualifications and experience.

### **APPLICATION PROCEDURE**

Applications received by **January 2, 2012** will receive full consideration. Position is open until filled.

To apply submit a detailed letter of application addressing the required and preferred qualifications, a statement of vision for UGA FACS Extension and Outreach, a resume/vita, and the names, addresses, and contact information for at least four professional references to Ms. Monica Magby, Administrative Associate, College of Family and Consumer Sciences, 224 Dawson Hall, The University of Georgia, Athens, Georgia, 30602, [msmagby@uga.edu](mailto:msmagby@uga.edu), 706-542-4862. Transcripts will be required only from finalists. Inquiries about the position may be directed to Dr. Steve Dempsey, Search Committee Chair, Vice President Public Service & Outreach, [dempsey@uga.edu](mailto:dempsey@uga.edu).

*The University of Georgia is an Equal Opportunity, Affirmative Action Institution. The College encourages applications from all qualified persons and does not discriminate on the basis of race, color, religion, sex, national origin, disability, veteran status, or sexual orientation.*

Nov. 7, 2011

P:\DEAN FOX\SEARCHES\ASSOC DEAN OUTREACH EXTENSION\NOV EXTENSION ASSOC DEAN 11 07 2011.DOCX