Return to Campus

Socially Distanced Classroom Capacity and Seating Arrangement Adjustments

Fall 2020
GENERAL NOTES
One Seat (chair) = One station

In order to achieve the maximum efficiency of space and available seats, adjustments to room layouts are allowable with movable furniture. 3’ aisles MUST be maintained between all tables and all seats to be occupied. Furniture MUST remain in the room. Storage is not available and moving it into hallways or under stairwells is a violation of fire/life safety code.

Allowances for ADA seating must be maintained in all classrooms. For instructional spaces with adjusted (socially distanced) capacities of 50 students or less, allow for one (1) accessible location and one (1) adjacent companion seat. For instructional spaces with adjusted capacities between 50 and 100 students, allow for two (2) accessible locations, each with an adjacent companion seat. The accessible seat(s) and companion seat(s) do not require 6’ separation between. The accessible seat(s) count in the total adjusted capacity but the companion seat(s) does not. If an adjusted capacity yields greater than 100 seats, the ADA requirement is 2% accessible seating.

Ensure 6’ clearance to center of nearest seat or row from the instructor’s position at the podium/lectern. Adjust podium/lectern if necessary and if possible. In rooms without a podium/lectern, consider placement of instructor first to ensure social distancing and circulation needs.

Measurements are to be made using 6’ radii/distances center-to-center of seats. Linear (side-to-side or front-to-back) or diagonal/zig-zag distancing are both acceptable. Field tests have determined greater efficiencies can often be gained from one or the other depending on the layout and room furniture.

These samples do not capture discipline specific labs (science, engineering, visual/performing arts, etc.) given the specialized and varied nature of these space types. Unless otherwise advised, discipline specific labs should maintain the recommended social distancing guidelines of 6’ between people and also allow for safe movement within the spaces.
RESOURCES

6’ measuring dowels and painter’s tape sets (three dowels/three rolls of tape) are available for the immediate marking/capacity adjustment exercise.

Printed 4” square, low adhesive stickers are in production. We also hope to order a larger sticker with higher adhesion for marking floors of rooms containing mobile seating with attached tablet arms.

At your earliest convenience, please provide contact information for each department who should receive these supplies – we will target an initial distribution of approximately 50% of your current seat count determined in Step 1.

Questions, requests for assistance:
Office of Space Planning & Management
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Classrooms/Auditoria: Fixed Seating In Rows
MARK ON THE UPPER CENTER OF THE SEAT BACK
Classrooms/Auditoria: Fixed Tables & Movable Seating In Rows
HAVE A SEAT HERE
Stay 6 feet apart from other people.

MARK ON THE FRONT (TOWARD INSTRUCTOR) CENTER OF THE TABLE SURFACE IN FRONT OF THE CHAIR
Classrooms: Fixed Center Tables & Movable Seating
Classrooms: Multiple Fixed Tables & Movable Seating
Classrooms: Fixed Tablet Arm Movable Chairs
MARK THE TABLET SURFACE FOR SET UP AND PLACE MARKER ON THE FLOOR BENEATH THE CENTER OF EACH MARKED SEAT TO ENSURE CONTINUANCE OF DISTANCING GUIDELINES FROM CLASS TO CLASS
Classrooms: Movable Tables & Movable Chairs
MARK ON THE FRONT (TOWARD INSTRUCTOR) CENTER OF THE TABLE SURFACE IN FRONT OF THE CHAIR