



## **Bill and June Flatt Outstanding Teacher of the Year Award**

### **Purpose**

To recognize a full-time faculty who have brought the greatest skill and commitment to fostering the academic development of students through the instructional process, without regard to the specific EFT devoted to instruction.

### **Eligibility**

One award will be given to a faculty member (tenured, tenure-track or non-tenure track).

Past recipients of the award are not eligible for re-nomination.

### **Nominations**

Each department and unit of the College is eligible to nominate one person for the Bill and June Flatt Outstanding Teacher of the Year Award. The nominations are to be made through the following departments:

- Financial Planning, Housing and Consumer Economics
- Foods and Nutrition
- Human Development and Family Science
- Textiles, Merchandising and Interiors
- Institute for Human Development and Disability

### **How to nominate**

Each department or unit may submit the electronic dossier of one nominee selected by a committee at the department or unit level.

The nominations for the College shall consist of:

1. One (1) internal letter of nomination. Nomination letter detailing the nominee's outstanding achievements in the area of teaching. The letter of support should draw attention to the significance of the individual's work as it relates to the award criteria.
2. One (1) external letter of support. This letter from someone outside the unit/department should be selected based on the logic of the award, e.g. student letter for teaching or advising award or mentoring research; alumni letter (former student); constituent or beneficiary for a public service and outreach and Extension award; peer or colleague researcher for research award; etc. The letter of support should draw attention to the significance of the individual's work as it relates to the award criteria.
3. Updated curriculum vitae (no page limit).
4. Summary of the student rating of courses taught only during the previous calendar year, along with the names of courses, number of students enrolled, and a random sample of student comments selected from those available (not to exceed 20).

Nominations can roll over for up to three (3) years. The department/unit must email [carolhal@uga.edu](mailto:carolhal@uga.edu) by the award deadline each year to confirm if a nomination is being rolled forward for consideration. Letters of support do not have to be up-dated yearly. It is at the department/unit's discretion to replace letters of support.

The recipient will be recognized at the annual Celebrating Excellence Awards Luncheon with a plaque and shall receive a cash award. A plaque containing the names of honorees will be placed in Dawson Hall.

### **Criteria**

1. Superior quality and innovative approaches to development of course, curriculum, and instructional methods.
2. Successful and sustained teaching effectiveness shown by student evaluations and by formal peer evaluation.
3. Grants and publications activities related to teaching.
4. Honors or special recognition for accomplishments in teaching and instruction.
5. Departmental and institutional governance and academic policy and procedure development as related to instruction.
6. Election to offices, committee activities, and other important service to professional associations and learned societies including editorial work and peer reviewing as related to teaching.

### **Deadline**

January 15, 5:00 p.m.

### **Contact Information**

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