

Doctoral Portfolio Checklist

This form is for your use only and is not to be included in the final portfolio submitted to the department.

1. Table of Contents

- This should tell your committee members on what page of your portfolio the items below can be found.

2. Publications

- One first-authored article accepted or published in an approved peer-reviewed journal
 - Letter of acceptance from journal editor
 - Copy of the accepted version of the manuscript or article reprint

3. Presentations

- Four presentations at meetings of national/international academic/professional org
- Two presentations are single or first authored
- Substituted State presentations (2 state count for 1 national)**
- Two state or regional presentations at meetings of academic/professional organization
 - Acceptance letter or copy of conference program page
 - Full citation for presentation in APA format

4. Teaching and/or Outreach

- Full responsibility for one class at the University of Georgia
 - course syllabus
 - quantitative course evaluations
 - supervisor evaluation
- Primary responsibility for a programmatic series of 6 to 10 presentations for local service agency with supporting documentation
- On-going (at least 40 hours) clinical/work/outreach in an institutional setting with a specialized population with supporting documentation
- Significant involvement in research evaluation for a specific program, including creation of an evaluation report with supporting documentation
- Production of a significant document for outreach purposes or an outreach publication with supporting documentation

5. Leadership and/or Citizenship (*Both "A" and "B" are required*)

A—Professional Association Membership

- Maintaining membership in a professional society beginning with the first year in the program

B—Participation in leadership and/or professional

- Reviewing proposals for presentations or publications
- Appointed or Elected Service on departmental, university, outreach, or professional organizations' committees
- Membership on professional or service organization boards
- Volunteer work at state, multistate, or national conferences
- Election to office in a state, multistate, or national organization
- Moderation of a session at a state, multistate, or national meeting
- Significant involvement in the Graduate Student Organization
- Significant involvement in the planning and implementation of Quint State
 - Appropriate documentation for above activities