



College of Family and Consumer Sciences UNIVERSITY OF GEORGIA

Virginia Wilbanks Kilgore Scholarship

Multi-department Graduate Student Scholarship for Recruitment

In 2021-2022, Graduate Coordinators requested the *Virginia Wilbanks Kilgore Scholarship* be dedicated solely for graduate-level recruitment scholarships. These funds are allocated equally (1/4 each) in January to the FACS departments: Nutritional Sciences; Financial Planning, Housing and Consumer Economics; Human Development and Family Science; and Textiles, Merchandising and Interiors for the next fiscal year. This scholarship does not require that students apply for FACS scholarship consideration; instead, these scholarship funds should be prioritized as scholarships as part of recruitment packages of new, incoming Ph.D. or M.S. student applicants identified by individual departments. To make an impact and recruit new graduate students, it is **strongly recommended that the funds be used for 1-2 students per department rather than lower awards for multiple students.** However, based on their strategic priorities, departments may choose to allocate to returning Ph.D. or M.S. students ; however, this must be pre-approve in advance by the Dean before the award.

January: The total spending balance and proportion for each department will be provided by the Chief Business Officer (CBO) of the Office of Finance and Human Resources (OFHR) in the College by mid-January each year. The CBO will communicate this to the Department Heads, Graduate Coordinators, Director of Development, Associate Dean for Academic Programs, Associate Dean for Research and Graduate Education and Dean.

Spring: Each department will follow a committee process to determine the fair process to allocate funds to a student. The Graduate Coordinator alone should not select the recipient(s). The final scholarship recipient(s) must be approved by the department head and Dean.

By April 1: The name(s) and 81 number (s) of the awardees (students receiving) the Kilgore Scholarship for the academic year must be communicated to the Dean's Office (CDEANS@uga.edu). The Associate Dean for Academics will review and obtain the Dean's pre-approval. The awards will be processed through student financial aid and Scholarship Universe per UGA's deadlines for the applicable semester.

The funding to students will be split between Fall and Spring semesters. Exceptions to fall semester allocation must be approved by the Dean by September 1st.

By September 1st the Associate Dean of Academics will confirm with the department head and graduate coordinator that the graduate student(s) to whom the funds were allocated are enrolled. The Associate Dean's Administrative Assistant will share this information in writing with the Office of Finance and Human Resources for reporting purposes and reconciling.

Funds will not carry forward. Any allocation to a student *not* expended by September 1st will remain in the Kilgore Fund. Requests for new awards must be approved by the Associate Dean for Academics and the Dean.