



College of Family and Consumer Sciences UNIVERSITY OF GEORGIA

FACS STUDENT ORGANIZATION RECOGNITION REQUEST FORM

In order to continue as a recognized College of Family and Consumer Sciences (FACS) Student Organization you must first re-register your organization with the UGA Center for Student Activities and involvement (CSAI). This will require you to submit your organizational constitution, update officer information, contact information, etc. to them. In order to continue as a recognized **FACS** organization, you must complete the form below and obtain the required signatures. Only recognized **FACS College** organizations are eligible for student activity fees received by the College. **Note:** FACS student organizations agree to abide by UGA and FACS policies related to spending, room usage guidelines and reservations, and other outlined policies for student organizations. Failure to do so can result in suspension of your recognition. **Attach your constitution and notification from CSAI as a registered UGA student organization with this form.** Additionally, if you intend to request allocated funds a proposed budget of expenditures and revenue should accompany this form.

Organization name (no acronyms):

What type of financial account do you have? Circle all that apply. Allocated Agency Outside

Purpose of the Organization:

Primary Student Contact for Organization:

Name

Email address

Organizational Role/Title

Phone number

Advisor (limited to FACS College faculty or staff):

I have agreed to serve as the advisor for the organization listed above. As the advisor, at a minimum, I will have a firm understanding of the activities of the organization including, but not limited to, their spending, campus activities and interaction with outside vendors, as these activities reflect on the overall College reputation.

Name

Signature

Affiliated Department: _____

Ex. SSAC, HDFS, etc.

Department/Unit Head:

I understand and approve the organization listed above desires to be affiliated with the department and/or unit I represent. The organization focus is consistent with that of the department/unit and the College of Family and Consumer Sciences.

Name

Signature

After department/unit approval, submit the completed form to the Student Success and Advising Center, 112 Dawson Hall, for final review/approval from the Dean’s Office for final processing to the Associate Dean.

If your organization is non-departmental or unit specific, submit the completed form to the Student Success and Advising Center, 112 Dawson Hall, for final review/approval from the Dean’s Office for final processing to the Associate Dean.

Associate Dean or Designee Approval:

I approve this organization to be a recognized FACS student organization.

I do not approve this organization to be a recognized FACS student organization.

Reason for non-approval:

Name

Signature