FDNS 5930 CULINARY SCIENCE AND NUTRITION INTERNSHIP ADVISEMENT CHECKLIST

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
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UGA Email Address

UGA Student ID #

It is the student’s responsibility to complete this checklist before applying for FDNS 5930, Culinary Science and Nutrition Internship. **Bring your completed checklist and a printed copy of your unofficial UGA transcript to be verified by your advisor during advisement.**

Semester you wish to complete your practicum:

- [ ] Fall- deadline to submit completed checklist is January 31
- [ ] Spring- deadline to submit completed checklist is July 31
- [ ] Summer- deadline to submit completed checklist is October 31

**Initial each of the following items indicating your understanding an agreement with the information that is given. Fill in all the blanks.**

1. _____ I understand that an internship is at the discretion of the instructor of record. Some internship sites will require that I volunteer (receive no course credit) at the site prior to acceptance into the internship. Placement is based on site availability as well as the student’s application packet and GPA.

2. _____ I understand that I will register for 3 credit hours of FDNS 5930.

3. _____ I understand that my cumulative GPA **must be 3.0 when I register for FDNS 5930. As of the date on this form, my cumulative GPA is _______.**

4. _____ I will have completed a minimum of 60 credit hours prior to beginning my internship.

5. _____ I will have completed **five FDNS classes** with a grade of “C” or better prior to beginning my internship. List the five courses you will have completed before starting your internship:

<table>
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<tr>
<th>REQUIRED FDNS Courses</th>
<th>Semester Taken</th>
<th>Grade</th>
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<tbody>
<tr>
<td>FDNS 2100</td>
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<td>FDNS 3600</td>
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<td>FDNS 3600L</td>
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<td>FDNS 3610</td>
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6. _____ I am aware that many internship sites will have requirements that will be at an additional cost to the student. I have reviewed this information regarding potential additional costs on the website.

7. _____ I understand that I am solely responsible for having reliable transportation to my internship site(s) throughout the semester of my internship.

8. _____ I have completed a Program of Study plan with my advisor.

9. _____ I understand I am expected to adhere to the following requirements for clock hours:

   **Fall and Spring Semester:**
   Your internship will begin on the first day of class and end on the last day of class.
   3 credit hrs. = 8 clock hrs./week for 15 weeks + 1 hr./week related assignments = 135 clock hrs.

   **Summer Semester:**
   Your internship will begin on the first day of class and end on the last day of class.
   3 credit hrs. = 15 clock hrs./week for 8 weeks + 1 hr./week related assignments = 135 clock hrs.

I have read, understood, and agreed to the above internship policies:

_________________________________________________________________

_________________________________________________________________

STUDENT AND ADVISOR SHOULD RETAIN A COPY OF THIS COMPLETED FORM FOR YOUR RECORDS

**Instructions to student:** After completing this checklist, printing unofficial transcript, and obtaining advisor's approval and signature, bring the *original signed checklist and unofficial transcript to the FDN Administrative Office, 280 Dawson Hall. You will be contacted via your UGA email after review by FDNS 5930 course instructor.*