

ADD DEPARTMENT LETTERHEAD

DATE

«First_Name» «Last_Name»
«Email_Address»

Dear «First_Name»:

Congratulations! You have been selected to receive a «GA_Type» assistantship for 2025-2026 with the Department of Nutritional Sciences in the College of Family and Consumer Sciences. Recipients are selected through a competitive process, and assistantships are awarded only to the University's most qualified individuals to support them in their graduate study.

Your assistantship award is intended to contribute to your scholarly development and is contingent on your continued status as a graduate student in good standing. While on the assistantship, you must register for a minimum of twelve (12) graduate credit hours for the Fall and Spring semesters and nine (9) graduate credit hours during the Summer semester. You will be expected to be «GA_Type» support and take advanced-level courses. Please contact your graduate coordinator, if you have questions about your academic obligations.

For your assistantship at «FTE» you must spend «Standard_Hours» hours per week working in your academic department providing «GA_Type» support. It is expected that you will perform these duties to the satisfaction of your department and faculty mentor. If you have questions about your work obligations, please contact **Department contact**.

The benefits of this assistantship include an annual payment of «Annual_Payment» and a reduction of tuition to \$25 per semester,¹ instead of the standard tuition, which for the 2024-2025 school year is \$4,784 for in-state students, \$14,179 for out-of-state students, and \$14,449 for out-of-country students.² Therefore, the full value of this award includes your annual assistantship payment *and* the savings in tuition that you will receive should you accept this award.

CHOOSE ONE:

You will be on a «Year_Schedule» year schedule and your salary will be provided in 12 (or 10) payments at the end of the month. Your assistantship will begin on «Begin_Term_Date» and end on «End_Term_Date». Your assistantship monthly payment amounts (pre-tax) are listed below. You should use this information to plan accordingly for the year.

Please note that your monthly assistantship paycheck amounts may vary. Your monthly payments are prorated depending on the start and end dates of your appointment, and if your hire date is delayed beyond the start date of your assistantship your payment will be prorated accordingly. Likewise, the total annual payment will be prorated according to actual months worked. **Please note, if you do not arrive on campus by the first day of classes, your assistantship may be revoked.**

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun

¹ Graduate Assistants enrolled in an e-rate program pay \$25 per semester for tuition plus the e-rate differential. The e-rate differential is the difference between the in-state standard grad rate and the hourly e-rate assessment.

² The most current rates can be found here: https://busfin.uga.edu/bursar/bursar_quick_links/

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Please see below for a summary of the preceding information pertaining to your assistantship.

Assistantship Type	FTE	Standard Hours	Year Schedule (Fiscal/Academic)	Begin Term Date	End Term Date	Annual Payment	Department Contact
«GA_Type»	«FTE»%	«Standard_Hours»	«Year_Schedule»	«Begin_Term_Date»	«End_Term_Date»	«Annual_Payment»	Department contact

The University is committed to renewing this award for up to three additional years, contingent upon your satisfactory academic progress, satisfactory work performance, and continued funding from the State of Georgia. Information on the College of Family and Consumer Sciences' Graduate Assistantship Funding Policies is available at:

https://www.fcs.uga.edu/docs/Graduate_Assistantship_Funding_Model_Policy_rev_08.01.23.pdf.

As a «GA_Type» assistant, you are considered a part-time, temporary employee as well as a student, and you are required to follow all University policies. Notwithstanding this offer of assistantship, in the event you are found in violation of a University policy, you may be subject to disciplinary action up to and including termination of your employment. If your employment is terminated, you may become responsible for the full amount of your tuition and fees for the semester in which the termination occurred.

All University of Georgia students are required to pay mandated student fees. For fall semester 2024, these are \$708 for students located on the Athens campus and include services of the University Health Center and Ramsey Student Center for Physical Activities, as well as transportation, athletic, technology, and activity fees. For further information on tuition and fees, including applicable fee schedules for other campuses, please see <http://www.bursar.uga.edu>. Additionally, international students will be required to pay an International Student Compliance Fee. Further information on this fee can be found at <https://globalengagement.uga.edu/immigration/fees-page>.

All students on assistantship are required to have health insurance unless they qualify to opt out of the University System's health insurance plan. Further information on premiums for the Mandatory Plan is available at <https://hr.uga.edu/students/student-health-insurance/mandatory-plan/>. Additional information on student health insurance can be found at https://hr.uga.edu/students/students_home/.

To determine what impact, if any, this assistantship will have on your financial aid eligibility for the academic year, please contact the Office of Student Financial Aid (OSFA) at 706-542-6147 or osfa@uga.edu.

We hope you will accept this assistantship to pursue your degree at the University of Georgia. Please inform us of your decision by signing this letter to via DocuSign on or before **April 15, 2025**.

Sincerely,

Faculty Member (PI) or Dept. Head

Dept. Head or Dean

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Accepted:

Date: _____

Declined:

Date: _____

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