



**The Office of Finance
and Human Resources**
College of Family and Consumer Sciences
UNIVERSITY OF GEORGIA

Federal Work Study Termination Form

Instructions: Supervisors must submit this completed form to the Federal Work Study Liaison, Dee Lewis, at facshr@uga.edu. The FWS Liaison will complete the electronic submission of this information to the UGA Federal Work Study office. Supervisors must also notify the Department's Business Manager to submit a termination request in OneUSG Connect for the individual after submission of this form to take the employee off payroll.

A termination request must still be initiated by the Department's Business Manager in OneUSG Connect after submission of this form.

Department Name:	
Supervisor Name:	
Student Name:	
Student Employee ID # (OneUSG ID, <i>not</i> 81#):	
Last Day Worked:	
Reason for Termination:	