

COLLEGE OF FAMILY AND CONSUMER SCIENCES
FY21 FUNDING FOR VIRTUAL CONFERENCES
FACS Graduate Student Travel Funding

Under normal circumstances, the College would utilize four Foundation funds (endowments) established for Graduate Student Travel during the fall and spring semesters, requiring students to have evidence of accepted presentations at domestic U.S. locations, with preference given to doctoral students. However, given the global pandemic, it only makes sense for the College to be flexible and allocate funds in a manner to benefit more graduate students to participate in high quality online professional conferences, domestic or international, either as presenter or as an attendee for the benefit of knowledge gained and networks broadened via technology.

The following guidelines will be used in considering all requests for fall and spring semesters 2020-2021 due COVID-19:

1. Travel is restricted by the USG. Funding from the College Foundation accounts is only to be applied towards **registration fees of virtual conferences**, domestic or international, September, 2020, through May, 2021.
2. Departments are encouraged to use some Foundation funds to match the request of the college. Exception: Conference registration fee is less than \$200 does not require a dept. match.
3. First preference will be given to doctoral students or students pursuing the terminal degree. A request from a master's student will be considered for College funds if the department matches 1:1.
4. Virtual conference registration will be limited to one conference per student per fiscal year.
5. The applicant must be registered for full-time graduate study during the semester of his/her participation in a virtual conference registration funded by the College.
6. Each request must be on a "Graduate Student Travel Funding Request" form and be approved and signed by the Department Head. The "Graduate Student Travel Funding Request" is page 2 of this document.
7. College Foundation endowments for Graduate Student Travel cannot pay for professional association membership fees; to be a paid member often results in reduced conference registration fee. Inquire in your department for membership fees.

Deadline for receipt of electronic requests from the Department/Unit to the Dean's Office
facsdean@uga.edu:

Fall Term: September 9th

Spring Term: January 15th

**Graduate Student Travel Funding Request
College of Family and Consumer Sciences**

Applicant Name _____ Date _____

Applicant's Department _____

Major Area: _____ Ph.D. _____ M.S. _____

Phone _____ Email _____

Name of Conference _____

Date of Conference _____ Location of Conference _____

Purpose for attending conference _____

Cost to Attend:

Travel (by air or vehicle) _____

Lodging _____

Conference Registration _____

Meals _____

Other Expense _____

TOTAL _____

Amount given by Department _____

Applicant's Signature _____ Date _____

Major Advisor/Faculty Co-presenter
Signature/Approval _____ Date _____

Department Head
Signature/Approval _____ Date _____

Dean's Approval _____ Date _____

Deadline for receipt in Dean's Office: Fall Term: Sept. 9, 5 p.m., Spring Term: Jan. 15, 5 p.m.