



## **Outreach Paraprofessional Award**

### **Purpose**

To recognize outstanding achievement of paraprofessionals in FACS outreach and extension programs.

### **Eligibility**

Eligibility is limited to current FACS paraprofessionals who have been employed at least half-time for a minimum of one year.

Past recipients of the award are not eligible for the subsequent three years.

### **Nominations**

Each District of UGA Extension is eligible to nominate one person for the FACS Outreach Paraprofessional Award:

Northwest District  
Northeast District  
Southwest District  
Southeast District

### **How to nominate**

Each district listed above shall develop its own procedures for identifying all potentially qualified applicants. One nomination from each district will be accepted. Each district's packet should include:

1. Nominee's current resume (no page limit)
2. One (1) internal letter of nomination from someone in the district. Nomination letter detailing the nominee's outstanding achievements in the areas of extension, outreach, and public service. The letter of support should draw attention to the significance of the individual's work as it relates to the award criteria.
3. One (1) external letter of support. This letter from someone outside the unit/district should be selected based on the logic of the award. The letter of support should draw attention to the significance of the individual's work as it relates to the award criteria.
4. Up to five examples of relevant supporting materials may be submitted. Examples of supporting materials could include items such as materials developed, documentation of success stories and newspaper articles, limited to 8 pages.

Nominations can roll over for up to three (3) years. The district must email [facsdean@uga.edu](mailto:facsdean@uga.edu) by the award deadline each year to confirm if a nomination is being rolled forward for

consideration. Letters of support do not have to be up-dated yearly. It is at the district's discretion to replace letters of support.

The recipient will be recognized at the annual Celebrating Excellence Awards Luncheon and shall receive a plaque.

**Criteria**

1. Superior quality and innovative approaches to delivery program with maximum benefit to audience, community and stakeholders.
2. Commitment to program quality and enhancement of the reputation of the program, the program and area served.
3. Effective communication of program results and impact.
4. Other evidence of support through partnerships and visibility of program reach and effectiveness.

**Deadline**

January 30, 5:00 p.m.

**Contact Information**

Assistant to the Dean  
224 Dawson Hall  
[facsdean@uga.edu](mailto:facsdean@uga.edu)  
706.542.4879

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