<table>
<thead>
<tr>
<th>Discovery</th>
<th>Goal, KPI*, Annual Target Development</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct - Dec 2019</td>
<td>Jan - April 2020</td>
<td>May - Oct 2020</td>
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</tbody>
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- **Identify our planning team:** Faculty Advisory Sub-Committees including 4 dept. heads, assoc. deans & director
- **Review UGA Themes, Goals and KPIs**
- **Review current projects and priorities**
- **Collect internal input**
  - Online Surveys regarding Mission Statement and UGA Themes
  - Nov. 13 & 14 Forums
  - Structured discussions – dept. faculty meetings
  - Align with AAFCS re-accreditation and disciplinary accreditation where appropriate
- **Collect external input**
  - Industry Advisory Boards, Alumni Board, Extension, Student Leaders
- **Survey the external landscape**
  - Disciplinary trends
  - Industry/employer needs
  - Sponsored funding sources and priorities
- **Analyze internal input**
  - What themes emerge?
  - What ideas recur?
- **Analyze the external landscape**
  - What are College strengths and areas of opportunity?
- **Review UGA Goals and KPIs**
- **Identify areas of alignment**
  - Which current projects and priorities align with UGA Goals?
  - Re-accreditation site visit(s)
  - What emerging themes/ideas align with UGA Goals?
- **Draft aligned goals**
  - What specific actions, projects, programs can the unit undertake in each area of alignment?
- **Identify KPIs for each goal**
  - What data, information, or project steps will track progress toward the goal?
- **Set Realistic Annual Targets**
- **Consider feedback from Review Committee**
- **Revise goals, KPIs, targets as appropriate**
- **Submit College Plan to Office of President/ Provost for review**
- **Prepare final goals, KPIs, targets for submission in reporting tool (Xitracs)**
  - Training and instructions will be provided
- **Prepare additional versions of College Plan for distribution to internal/ external audiences as appropriate**
- **Identify responsibilities and processes for College plan implementation and annual reporting**
- **Identifying steps for departments/ units in College to integrate goals and strategic plan with College/UGA**

*KPI = Key Performance Indicator

**Feb:** Draft reviewed/revised in College
**April 1:** Submit Draft College Plan for Review Committee feedback
**May 15:** Receive feedback
**October 1:** Submit Final College Plan