

College of Family & Consumer Sciences Three-Phase Planning Template and Timeline

Discovery	Goal, KPI*, Annual Target Development	Completion
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<ul style="list-style-type: none"> • Identify our planning team: Faculty Advisory Sub-Committees including 4 dept. heads, assoc. deans & director • Review UGA Themes, Goals and KPIs • Review current projects and priorities • Collect internal input <ul style="list-style-type: none"> ○ Online Surveys regarding Mission Statement and UGA Themes ○ Nov. 13 & 14 Forums ○ Structured discussions – dept. faculty meetings ○ Align with AAFCS re-accreditation and disciplinary accreditation where appropriate • Collect external input via online surveys <ul style="list-style-type: none"> ○ Industry Advisory Boards, Alumni Board, Extension, Student Leaders • Survey the external landscape <ul style="list-style-type: none"> ○ Disciplinary trends ○ Industry/employer needs ○ Sponsored funding sources and priorities 	<ul style="list-style-type: none"> • Analyze internal input <ul style="list-style-type: none"> ○ What themes emerge? ○ What ideas recur? • Analyze the external landscape <ul style="list-style-type: none"> ○ What are College strengths and areas of opportunity? • Review UGA Goals and KPIs • Identify areas of alignment <ul style="list-style-type: none"> ○ Which current projects and priorities align with UGA Goals? ○ Re-accreditation site visit(s) ○ What emerging themes/ideas align with UGA Goals? • Draft aligned goals <ul style="list-style-type: none"> ○ What specific actions, projects, programs can the unit undertake in each area of alignment? • Identify KPIs for each goal <ul style="list-style-type: none"> ○ What data, information, or project steps will track progress toward the goal? • Set Realistic Annual Targets 	<ul style="list-style-type: none"> • Consider feedback from Review Committee by July 30 • Revise goals, KPIs, targets as appropriate • Identify strategies over the next five years to achieve annual targets and annual reporting data collection • Survey via Qualtrics for faculty and staff input including updated to College Mission Statement • Submit College Plan to Office of President/ Provost for review <ul style="list-style-type: none"> ○ Training and instructions will be provided • Prepare additional versions of College Plan for distribution to internal/ external audiences as appropriate • Identifying steps for departments/ units in College to integrate goals and strategic plan with College/UGA
<p>*KPI = Key Performance Indicator</p>	<p>Feb: Draft reviewed/ revised in College June 30: Submit Draft College Plan for Review Committee feedback</p>	<p>July 30: Receive feedback from Reviewers September: Receive feedback in College October 15: Submit Final College Plan</p>