### College of Family & Consumer Sciences Three-Phase Planning Template and Timeline

<table>
<thead>
<tr>
<th>Discovery</th>
<th>Goal, KPI*, Annual Target Development</th>
<th>Completion</th>
</tr>
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<tbody>
<tr>
<td>Oct - Dec 2019</td>
<td>Jan - April 2020</td>
<td>May - Oct 2020</td>
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</tbody>
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- **Identify our planning team:** Faculty Advisory Sub-Committees including 4 dept. heads, assoc. deans & director
- **Review UGA Themes, Goals and KPIs**
- **Review current projects and priorities**
  - **Collect internal input**
    - Online Surveys regarding Mission Statement and UGA Themes
    - Nov. 13 & 14 Forums
    - Structured discussions – dept. faculty meetings
    - Align with AAFCS re-accreditation and disciplinary accreditation where appropriate
  - **Collect external input via online surveys**
    - Industry Advisory Boards, Alumni Board, Extension, Student Leaders
  - **Survey the external landscape**
    - Disciplinary trends
    - Industry/employer needs
    - Sponsored funding sources and priorities

- **Analyze internal input**
  - What themes emerge?
  - What ideas recur?
- **Analyze the external landscape**
  - What are College strengths and areas of opportunity?
- **Review UGA Goals and KPIs**
- **Identify areas of alignment**
  - Which current projects and priorities align with UGA Goals?
  - Re-accreditation site visit(s)
  - What emerging themes/ideas align with UGA Goals?
- **Draft aligned goals**
  - What specific actions, projects, programs can the unit undertake in each area of alignment?
- **Identify KPIs for each goal**
  - What data, information, or project steps will track progress toward the goal?
- **Set Realistic Annual Targets**

- **Feb: Draft reviewed/revised in College**
- **June 30: Submit Draft College Plan for Review Committee feedback**
- **July 30: Receive feedback from Reviewers**
- **September: Receive feedback in College**
- **October 15: Submit Final College Plan**

*KPI = Key Performance Indicator

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